

Little Calumet River Basin Development Commission

8149 Kennedy Avenue Highland, Indiana 46322 (219) 923-1118

WILLIAM TANKE, Chairman
Porter County Commissioners
Appointment

MICHAEL DOYNE, Vice-Chairman
Governor's Appointment

JOHN DEMEO, Secretary
Governor's Appointment

DOYLE NIEMEYER, Treasurer
Governor's Appointment

CHARLES AGNEW
Governor's Appointment

ELLYDE BAUGHARD
Governor's Appointment

MARTIN BEHNKE
Lake County Commissioners'
Appointment

GEORGE CARLSON
Mayors of East Chicago, Gary
and Hammond Appointment

PHILIP JAYNES
Governor's Appointment

JERRY PADAC
Dept. of Natural Resources'
Appointment

MEETING NOTICE

THERE WILL BE A MEETING OF THE LITTLE CALUMET RIVER
BASIN DEVELOPMENT COMMISSION ON THURSDAY, JUNE 20, 1985
AT 6:30 P.M. IN THE DEVELOPMENT COMMISSION OFFICES,
8149 KENNEDY AVENUE, HIGHLAND, INDIANA.

AGENDA

- | | Page |
|---|-------|
| 1. Call to Order by Chairman William Tanke | |
| 2. Recognition of Visitors | |
| 3. Approval of Minutes of May 16th meeting ^{CB} /CA | 1-3 |
| 4. Communications | |
| A. Letter from Col. Finch regarding Corps
Planning & Engineering progress for
fiscal year | 4-5 |
| 5. Reports of Standing Committees | |
| A. Finance/Policy Committee | |
| ● Financial Status Report | 6 |
| ● Approval of claims for May 1985 | 7-8 |
| ● Report in presentation to State Budget
Committee, May 24, Pokagen State Park | |
| B. Land Acquisition/Management Committee | |
| ● Committee meeting at 5:15 p.m. | |
| ● Appraisals & acquisition approvals-update | |
| ● Lake Etta Park development issues/approvals | |
| ● Other issues | |
| C. Legislative Committee | |
| ● Rep. Pete Visclosky - 1st Dist. Public
Officials Seminar, June 3-4 - report | 9 |
| ● Water Resources Authorizing Bill - status
- H.R.6 (letter to federal legislators) | 10-13 |
| ● State legislative issues
- boat tax study committee | 14 |
| ● Other issues | |
| D. Breakwater/Marina Development Committee | |
| ● Breakwater construction status | 15 |
| ● Marina development update | |
| ● Other issues | |

*each packet
w/ set flower blue
all grey parts
st grey jacket
sample 211*

6. River Maintenance Projects

A. Sediment Removal Project

- Bid Opening - Contract award status
- Future schedule of activities

B. Culverts Replacement Project

- Grant Street culvert replacement project status

7. Other Business

8. Statements to the Board from the floor

9. Set date for next meeting; adjournment

MINUTES OF THE LITTLE CALUMET RIVER BASIN DEVELOPMENT COMMISSION
MEETING HELD ON THURSDAY, MAY 16, 1985 AT 6:30 p.m. IN THE
CONFERENCE ROOM OF THE NORTHWESTERN INDIANA REGIONAL PLANNING
COMMISSION, 8149 KENNEDY AVENUE, HIGHLAND, INDIANA.

- - - - -

The meeting was called to order at 6:33 p.m. by Chairman William Tanke. Seven Commissioners were present. Quorum was declared. Visitors were recognized.

Development Commissioners:

William Tanke
Michael Doyne
Doyle Niemeyer
Philip Jaynes
George Carlson
Charles Agnew
Clyde Baughard

Staff:

Dan Gardner
Lou Casale
Sandy Mordus

Visitors:

Nancy Banks - The Times
Robin Fornoff - Post Tribune
Dan Rodriguez - Office of
Congressman Visclosky
Bill Henderson - Surveyor's
Office & Drainage Board
Mary Jane Zak - South Shore
Marina Inc.
David Zak - South Shore Marina
Pete Zak - South Shore Marina
M. VanderHeyden - Dyer Construct.
Senator Ralph Potesta

The minutes of the April 18th meeting were approved by a motion from Clyde Baughard; seconded by Charles Agnew; motion passed unanimously.

Treasurer Doyle Niemeyer presented financial status report. Corrections were made on the claim sheet which included deleting 2 claims for Warren Metz (previously listed on April's claim sheet) and deleting the claim of \$483.85 for Lake Area United Way leadership conference. Doyle Niemeyer made a motion to accept the claims as corrected; Clyde Baughard seconded; motion passed unanimously.

Dan Gardner announced that on May 24 he will make a presentation to the State Budget Agency meeting at Pokagen State Park to obtain approval to draw down funds for operational and management expenses relating to land development.

Land Acquisition - Chuck Agnew reported that insurance has been obtained for the buildings at Lake Etta. Insurance previously was carried by Lake County Parks Department. The Development Commission now carries the insurance since we own the buildings.

It was reported that Parcel 36 has been closed out.

Chuck Agnew recommended that a policy be drawn up in regards to improvements which have to be made at Lake Etta. Attorney will prepare policy and present it to Commission for approval. Items such as water lines, fencing, landscaping, electrical, vehicle purchase, etc. need to be addressed and policy needs to be set as to how we will proceed.

Doyle Niemeyer reported that emergency repairs were made to the house in which the newly hired park manager will reside. Bills will be forthcoming from the Lake Co. Parks Dept. asking the Development Comm. share in those expenses. Estimated costs are around \$7,000. Attorney will look into Joint Venture Agreement and see to what extent the Commission is liable for repairs. Report to be made at next meeting.

initiate
Chuck Agnew made motion that Lots 22, 23, 38 in Block 56; Lots 13, 14, 18, 19, 25, 26, 27 in Block 57; Lots 25, 34, 35, 36 in Block 73; Lots 17, 23 in Block 74; Lots 29, 30, 36, 41 in Block 75 in 2nd Oak Park Addition, Tolleston Club properties be turned over to attorney to ~~investigate~~ legal proceedings and proceed with condemnation; Mike Doyne seconded; motion passed unanimously.

Phil Jaynes brought up issue of insurance coverage for swimming area and operation of water bumper boats. Attorney reported that insurance does cover any water accidents/drownings.

Legislation - Phil Jaynes announced markup of water resources bill (H.R. 6) will take place on June 18th. Discussion was held as to exact language to be used in the wording of the bill to emphasize 3A plan. Staff will obtain copy of HR6 bill.

Dan Gardner and Commission member will attend congressional seminar in Washington to be held June 2-4th.

Chairman Tanke asked Dan Rodriguez to please let Commission know any time that testimony from Comm. would be helpful.

Dan Gardner presented final version of Senate bill 432 expanding Commission membership from 10 to 11 members. No emergency clause was included so it would take effect on September 1. Staff was asked to write Mayor Hatcher a letter stating he could appoint someone now and invite that person to Commission meetings so he/she could become familiar with Commission. That person would have no voting power until Sept. 1.

Marina Development - Chairman Tanke announced bid opening took place May 1st. Committee meeting was held to review the one proposal received; in process of negotiating with the only proposer at this time. No award has been made.

Breakwater construction - Dan Gardner announced contractor is again at the site and has restarted construction. Letter is forthcoming from the Corps stating no problems exist, that the contractor is working and dredging will take place shortly after June 15th.

Staff was asked whether Ogden Dunes has contacted Commission in regards to obtaining the dredged sand for placement on Ogden Dunes beach. No contact has been made on their part.

River Maintenance - No negative comments on bid specifications have been received by the Drainage Board. Bids are out; opening of bids will be on June 11th at the Lake County Drainage Board meeting. A motion to re-approve the bid specifications and release the \$25,000 commitment to the project was made by Charles Agnew; seconded by Doyle Niemeyer; motion passed unanimously.

Culverts - Dan Gardner reported on meeting held on May 7 in which the Corps gave presentation on hydrology study. Grant Street culvert was the site studied. Results indicated that the Grant St. culvert could be replaced without greatly impacting downstream flooding and therefore, could be recommended by the Dept. of Highways for replacement at this time. Ind. Dept. of Highways present at the meeting indicated that they would, upon their return to Indianapolis, recommend that the Grant Street culvert replacement be placed on the State's program of projects.

There being no further business, the meeting adjourned at 7:30 by a motion from Clyde Baughard; seconded by Mike Doyne, motion passed unanimously.

/sjm



DEPARTMENT OF THE ARMY
CHICAGO DISTRICT, CORPS OF ENGINEERS
219 SOUTH DEARBORN STREET
CHICAGO, ILLINOIS 60604-1797

3 JUN 1985

REPLY TO
ATTENTION OF

Plan Formulation Branch

Mr. Dan Gardner, Executive Director
Little Calumet River Basin Development
Commission
8149 Kennedy Avenue
Highland, Indiana 46322

Dear Mr. Gardner:

We have been progressing in the Continuing Planning and Engineering of the Little Calumet River, Indiana, project and would like to bring you up to date on what we have done this fiscal year. This past fall we contracted with Aero-Metric Engineering Inc. of Sheboygan, WI, to obtain new aerial photographs of the project site consisting of approximately 13 miles of riverine corridor. They also obtained new cross-section data of the flood plain between the state line and Colfax Street.

We also contracted with Patrick Engineering of Glen Ellyn, IL to conduct a study for us which would identify potential sites for obtaining borrow material for the new levees. This work was completed in January and six potential sites were identified. A copy of their report was provided to you at that time. In April, we again contracted with Patrick Engineering to conduct field investigations at four of the selected borrow sites. This investigation consists in obtaining soil samples from boring operation and testing them for certain engineering parameters. The results of these tests will enable us to determine the adequacy of the soil for use as levee material and thus select the final borrow site.

Plan 3B recommends the evacuation of 49 residential structures from the Black Oak flood plain. In order to identify if existing housing is available to the relocated families within the city of Gary and its environs, we contracted with CEMCON, Ltd. of Wheaton, IL to conduct a housing survey. The conclusion is that standard housing is currently available in the area and we will not need to construct housing as part of this project. A copy of the report is enclosed for your information.

Other work which we have recently completed that you are aware of is the hydraulic analysis of the Grant Street culvert modifications. In addition, the hydraulic models used in our Phase I GDM investigation are being revised with data which reflects the physical changes that have occurred along the river since 1978, the date of our last surveys. This includes the recent survey data obtained this past fall for us by Aero-Metrics. We have just completed an analysis of historic records of the three continuous recording precipitation stations in the Little Calumet River basin. In this analysis

8 JUN 1985

we selected five historic storm scenerios which will be used in our hydraulic investigations of the Hart Ditch control structure, scheduled to begin this summer. The storm scenerio analysis has been reviewed and approved by North Central Division and the Office of the Chief of Engineers.

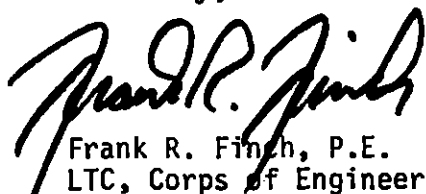
The Chicago District also cooperated with your Commission, the Lake County Drainage Board and the U.S. Geological Survey in the installation of a stream gaging and stage recording station at the Conrail Railroad. The station was activated in February 1985.

Work which is now being initiated includes obtaining structure data and performing preliminary design for the nonstructural features recommended for the east reach in Plan 3B. This activity will produce preliminary nonstructural recommendations for specific structures in the project area. This work is being accomplished by contract with CEMCON, Ltd. Other work includes obtaining aerial photographs of the four borrow sites discussed previously and the development of line maps of the project area to a horizontal scale of 1 inch = 100 feet with 1-foot contour intervals. This mapping is being done from the aerial photographs obtained this past fall. These drawings will be used for the detailed design and the plans and specifications.

On May 14, 1985 we had a design conference with NCD and OCE in which the design methodology of the interior drainage pump stations was discussed. We have written to the Hammond Sanitary District, requesting information on their sewer rehabilitation program and are waiting for their response. This information is needed to affirm our requirements on the interior drainage system of the flood control project. We plan to initiate the Phase II GDM design of the new pumping plants and what modifications are required on the existing stations in a few weeks.

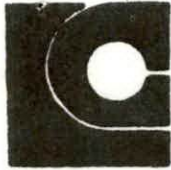
Although the project has not been authorized, through the efforts of you, your Commission and the Indiana Congressional delegation, we have been receiving funds to continue with the planning and engineering. If you have any specific questions on the work that has been done, please contact Mr. David Hunter. This project remains a high priority item in the Chicago District and we will proceed as rapid as funding and manpower allows. Please pass on this information to your Commission and thanks for your continued cooperation and valuable assistance.

Sincerely,



Frank R. Finch, P.E.
LTC, Corps of Engineers
District Engineer

Enclosure



Little Calumet River Basin Development Commission

APPROVAL OF CLAIMS

JUNE 20, 1985

delete

NIRPC

- Administrative services for May \$ 7,739.22 ✓

LOU CASALE

- Legal services-Retainer for May \$ 283.33 ✓
- Additional Legal services for May \$ 120.00 ✓
- Land Acquisition Legal services for May (state monies) \$ 630.00 ✓
- Reimbursement of expenses \$ 16.60 ✓

CHICAGO TITLE

- Title work performed (state monies) \$ 309.00 ✓
- Title work performed (state monies) 5.00 ✓

DON POWERS AGENCY, INC.

- Fire Insurance Policy (Lake Etta) \$ 268.00 ✓

MIKE DOYNE

- Reimbursement of expenses \$ 9.85 ✓

TOTAL - ADMINISTRATION \$ 8,437.00

TOTAL - LAND ACQUISITION \$ 944.00

*Mark C.
PDC/claims*



Little Calumet River Basin Development Commission

ADDITIONAL
APPROVAL OF CLAIMS
JUNE 20, 1985

CHICAGO TITLE

Title work performed (state monies)	\$130.00
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LAKE AREA UNITED WAY

Leadership conference	\$483.85
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PHILIP JAYNES

Past per diem (6/28/84-12/20/84)	\$350.00
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TOTAL - ADMINISTRATION \$9,270.85

TOTAL - LAND ACQUISITION \$1,074.00



**NORTHWESTERN INDIANA
REGIONAL
PLANNING COMMISSION**

8149 Kennedy Ave. 219-923-1060
Highland, Indiana 46322 312-731-2646

DATE: June, 1985

ORGANIZATION: Little Calumet River Basin
Development Commission

CONTRACT NO: _____

CONTRACT CODE: 85.12

PROJECT: For services performed during
May, 1985

INVOICE NO: 85.12.5

I N V O I C E

Direct Project salaries: \$3,569.57

Dan Gardner 77 hours
Sandy Mordus 95 hours
George Schiller 105 hours
Carole Kutcka 1 hours

Other Direct Costs:

Travel 394.00
Mileage 27.60

Allocated Costs at (105% of direct salaries) 3,748.05

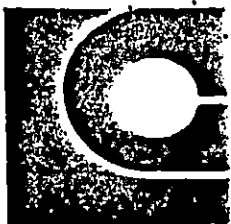
TOTAL May Costs: \$7,739.22

May payment due \$7,739.22

Payments outstanding \$6,833.71

TOTAL Amount Due \$14,572.93

- Total expended this Calendar Year \$40,366.49
- Average Monthly Charges 8,073.30



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PHILIP JAYNES
Governor's Appointment

TERRY FAGAN
Dept. of Natural Resources
Appointment

June 6, 1985

The Honorable Peter J. Visclosky
United States Congressman
1632 Longworth House Office Bldg.
Washington, D.C. 20515

Dear Congressman ^{Pete} Visclosky:

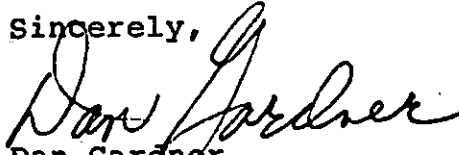
On behalf of Mike Doyne and myself, I wish to thank you, Helen Molinaro, Dan Rodriguez and the rest of your staff for the hospitality and cooperation afforded us at your recent Public Officials Seminar. The program and Congressional participants were truly impressive and a tribute to you and the obvious respect by your colleagues.

We especially feel fortunate to have discussed with Tamara Browne and Don Rodriguez the legislative language contained in HR6 authorizing construction of the Little Calumet River project. Strongly worded language directing the Corps to construct Plan 3A is essential to a successful project. The receptiveness of your staff to a close working relationship is gratifying and we feel will result in a project that can be a cornerstone in your pursuing the Marquette project.

We extended to Sarah Duffy an invitation to come and view the project features and that we would be happy to provide a briefing and full review for yourself and any designated staff at your convenience.

Again, thanks and a pledge to work closely to bring about the reality of the Little Calumet River project.

Sincerely,


Dan Gardner
Executive Director



Little Calumet River Basin Development Commission

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May 31, 1985

The Honorable Peter J. Visclosky
U. S. Congressman
1632 Longworth House Office Building
Washington, D.C. 20515

Dear Congressman Visclosky:

We are writing you relative to authorizing language needed for the Little Calumet River Project in both the House and Senate versions of the Water Resources authorizing bill. This letter is related to discussions held with your district projects specialist, Dan Rodriguez, and similar discussions with Senator Lugar's legislative aide, Jeff Burnham, concerning project wording issues. We believe that correctly worded language is essential to authorizing and constructing the appropriate design solution.

The first inclusion needed for a viable project is specifically worded language directing the U.S. Army Corps of Engineers to construct plan 3A for flood control and recreation improvements for the Little Calumet River project. The language must direct rather than permit the Corps to pursue plan 3A. The current total Federal project funding share needs to be mentioned and a specific listing of features to be constructed in plan 3A would be helpful. An excerpt from last Congress' Senate Bill 366 is included for your reference, and we feel this adequately directs construction of plan 3A.

Congressman Peter J. Visclosky
May 31, 1985
Page 2

As you are aware, any plan short of 3A to be authorized compromises one geographic area of the river basin for another in the name of cost saving and the results would be undermining the coalition of support for the project and for our efforts to obtain the non-federal share costs from the Indiana General Assembly. The 3A plan unifies the local support for the project, provides flood relief on a needed comprehensive basis, and is fair to providing protection to all area residents regardless of the value of their homes. Plan 3B provides structural improvements (levees, channel widening, pumping stations, culverts replacement) only to Cline Avenue, with little construction improvements designed for the Gary stretch of the river. This plan is unacceptable and unsupported locally, but is economically favored by the Washington level Corps of Engineers.

Secondly, assurance needs to be obtained from the Washington level Corps of Engineers that those features already funded or accomplished by the non-federal sponsor and local governments will be credited to our share of the project cost responsibility. For example, over 2,500 acres of floodplain land along the river has been purchased by public bodies. The vast majority of this land is designated to be in the "project lands" needed by the Corps of Engineers for flood retention or upon which flood protection measures will be built. Over \$5 million has been appropriated by the Indiana General Assembly and spent by the Department of Natural Resources and the Development Commission on acquiring these project lands. This \$5 million needs to be credited to the non-federal project cost share, rather than just reducing the overall project cost and then figuring the non-federal cost share only after the project authorization bill is passed. In this instance, total project land acquisition is estimated at \$9.8 million of the total \$77.5 million project cost. If the \$5 million already acquired lands is credited toward our 35% project cost share, it is worth \$5 million or 18% of our total needed non-federal commitment.

$$\left(\frac{\$5 \text{ million}}{\$77.5 \text{ million} \times 35\%} \right)$$

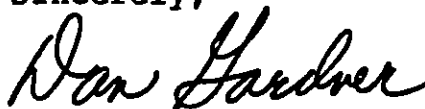
However, if it is not "credited" and only reduces the total project cost figure prior to authorization, then it is worth only \$1.75 million in effective dollars that we are responsible for, a (\$77.5 million - \$5 million x 35%). We still must raise some \$25.375 million of non-federal funding commitments.

Congressman Peter J. Visclosky
May 31, 1985
Page 3

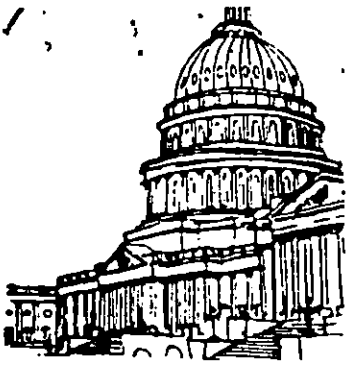
The other most important area where credit needs to be pursued is in the area of highway bridge and culvert replacements, where 2 county highway bridges have already been constructed and several culvert replacement projects are being planned by the Lake County Drainage Board and the Indiana Department of Highways. These improvements, also listed in Corps planning documents as non-federal cost responsibilities, are estimated to be \$2 million - \$3 million in the value of improvements, once they are completed. Credit for these aforementioned items is essential to our being able to fulfill the non-federal cost share responsibilities.

I would be happy to discuss details of these initiatives with you and appropriate staff at your convenience. Please let me know if any further information is needed. A similar letter is being sent to Senators Lugar and Quayle so as to coordinate the House and Senate versions. Thank you for your continued interest and support for this project.

Sincerely,


Dan Gardner,
Executive Director

DG/sjm
encl.



1985 Congress FEDERAL AUTHORIZING BILL

PERTINENT EXCERPTS OF BILL CONTENTS -----

(17) The project for flood control, Little Calumet River, Indiana: In accordance with Plan 3A contained in the Report of the Board of Engineers for Rivers and Harbors dated November 14, 1983, at a Federal Cost of \$57,700,000 (October 1983), with the additional provision that the Secretary is directed to include levees and other necessary structural measures in the Gary, Indiana, portion of such project from Cline Avenue to the eastern boundary of the project;



State of Indiana

Senate

Senator Robert D. Garton
President Pro Tempore
Third Floor, State House
Indianapolis, IN 46204

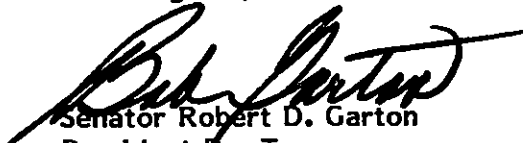
May 31, 1985

Mr. William S. Tanke, Chairman
Little Calumet River Basin Development Commission
8149 Kennedy Avenue
Highland, IN 46322

Dear Mr. Tanke:

Our Legislative Service Agency has recommended the investigation of the existing personal property tax on boats to the Commission on State Tax and Financing Policy, Chaired by Senator Larry Borst. You may want to check with Senator Borst's secretary in June to determine when the Committee will be meeting on this particular issue. His number at the State House is (317) 232-9517.

Best Regards,



Senator Robert D. Garton
President Pro Tempore

Chairman, Rules & Legislative Procedure Committee

RDG/cjt

STAFF ACTIONS: Staff has subsequently called Senator Borst's secretary and asked to be placed on any meeting notices relating to the boat tax issue. This has been done as well as an agreement to call us of any pertinent situations. To date, nothing has been scheduled.



DEPARTMENT OF THE ARMY
CHICAGO DISTRICT, CORPS OF ENGINEERS
219 SOUTH DEARBORN STREET
CHICAGO, ILLINOIS 60604-1797

29 MAY 1985

REPLY TO
ATTENTION OF

Plan Formulation Branch

Mr. Dan Gardner, Executive Director
Little Calumet River Development Commission
8149 Kennedy Avenue
Highland, Indiana 46322

Dear Mr. Gardner:

This letter is to confirm the telephone discussions with Paul Mohrhardt of my Planning Division concerning construction of the Burns Waterway Small Boat Harbor.

Completion of the general navigation facilities including breakwater construction, channel dredging and the nourishment stockpile, is scheduled for September 1985. Sufficient Federal and local funds are available to finish the present construction contract and no problems are anticipated which would prevent completion as scheduled.

Sincerely,

Frank R. Finch
Frank R. Finch, P.E.
LTC, Corps of Engineers
District Engineer

ATTENDANCE ROSTER

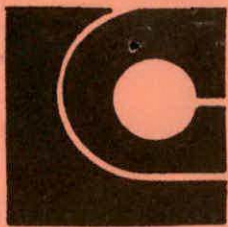
Name of meeting: LCRBDC

Date: 6/20/85

	NAME (please print)	Organization and/or Address	
1	W. M. HENDERSON	LAKE CO SURVEYOR / DRAIN BD.	1
2	Silvia Ascarelli	The Times	2
3	ROBERT L. KIMBERLY	3222 GRAND, HIGHLAND	3
4	DON EWEN	3250 W 35TH ave Gary	4
5	T. ARSHAMI	GARY PLANNING DEPT.	5
6	Ed Chalke	Gary Parks	6
7	DAN RODRIGUEZ	Congressman Visclosky	7
8	Elaine Chandler	Lake Co. PARKS DEPT	8
9	Nancy Cristoff	"	9
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Chairman: William Tanke

Location: 8149 Kennedy, Highland.



Little Calumet River Basin Development Commission

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Dept. of Natural Resources'
Appointment

LAND ACQUISITION/MANAGEMENT MEETING

5:15 p.m.

JUNE 20, 1985

1. Insurance

2. Acquisition Status

- A. Whole Truth True Holiness Church
- B. Don Ewen
- C. Bethlehem Steel property
- D. Options for Purchase update
- E. NIPSCO lots (Portage)

3. Other Issues

- A. 6119 West 31st Avenue, Gary, M/M MacIntosh
- B. Harold Evers - Lease negotiation and door payment

4. Lake Etta

- A. Catfish Bay appraisal update
- B. Encroachments on 29th Ave. meeting
- C. IXL
- D. Memorandum on procedures with Park Dept.
- E. Park Dept. bills for truck & tractor
- F. Phase III Land & Water Conservation request - Lake Co. Park presentation

5:45 p.m.

6:05 p.m.

5. Report on Kennedy Park meeting with Mayor McDermott and Hammond Park Board

FINANCE COMMITTEE ISSUES

- (1) Consideration of payment of United Way billing re: leadership conference expense (D. Gardner)
 - Response by State Board of Accounts in packet
- (2) Request for Commissioner's per diem expenses (P. Jaynes) for \$350.00 (10 meetings) incurred from 6/28/84-12/28/84
 - Situation is that 1984 books are closed (since March 30th) after allowing reimbursement for line 119a (January 1 - March 1)
 - Auditor suggests against payment - in light of books closed and current policy adopted.
- (3) State Budget Committee will meet June 24/25 to consider Commission request to avail \$400,000 for development, operation, management claims.
 - Garland Ferrell is recommending approval.
- (4) NIRPC bills through this month to be removed for payment tonight
 - Bill Tanke met with N. E. Tufford - continuing discussions; not resolved yet on bill payments, overhead rate application, or contract for services.



STATE OF INDIANA

AN EQUAL OPPORTUNITY EMPLOYER

STATE BOARD OF ACCOUNTS
912 STATE OFFICE BUILDING
INDIANAPOLIS, INDIANA 46204-2281
(317) 232-2513

June 11, 1985

File: Lake - County

Mr. Louis M. Casale
Casale & Foley
Attorneys at Law
8300 Mississippi Street
Suite E
Merrillville, Indiana 46410

RE: Little Calumet River Basin
Commission

Dear Mr. Casale:

This is in reply to your letter dated May 31, 1985, concerning travel expenses.

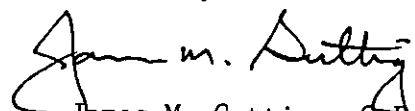
You state in your letter that the Executive Director of the Little Calumet River Basin Commission recently attended an executive development seminar at an out of state location. The Executive Director submitted a claim covering the expenses of the aforementioned meeting to the Commission. The Executive Director did not have formal approval of the Commission prior to attending the seminar. You would like to know if the Commission has the power to approve and pay a claim for attendance at this seminar.

It would appear that IC 14-6-29.5-7 enables the Commission approve any claim dealing with legitimate Commission business. With that in mind, if the Commission feels that this seminar was a valid expense relating to the Commission, they would have the power to approve such claim.

We suggest that all future seminars for employees for the Commission be approved prior to attendance. The Commission should enact a policy regarding reimbursement of such items as hotel, meals, and mileage. With a travel policy which requires prior approval, such questions as those mentioned in your letter would not arise in the future.

We trust this is the information you desire.

Sincerely,


James M. Gutting, C.F.A.
State Examiner

CWP/ndn
cc: Data File

Casale & Foley
ATTORNEYS AT LAW
8300 MISSISSIPPI STREET, SUITE E
MERRILLVILLE, INDIANA 46410

RECEIVED
JUN 03 1985
NLRPC

May 31, 1985

State Board of Accounts
State Office Building
Indianapolis, Indiana 46204

RE: United Way

Attention: Jim Gutting
State Examiner

Dear Mr. Gutting:

This letter is being sent pursuant to a request made by a member of the Little Calumet River Basin Development Commission, a commission organized and operating under IC §14-6-29.5 thru 10 inclusive. The Executive Director recently attended an Executive Development Seminar, which was conducted out of state by the United Way, which dealt with work related topics such as management, budget, etc.

At a recent meeting of the Commission, a claim form covering part of the expense of attending the seminar/conference was submitted to the Commission. The questions which arose are whether:

1. the Commission has the power to approve and pay a claim for a seminar such as this, and,
2. If so, whether the claim and travel can be approved after the fact.

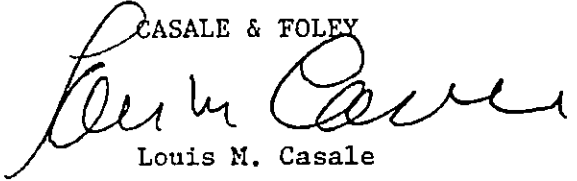
It is my opinion that the Commission has full authority and power to pay claims incurred by its members or employees for travel which is Commission related; and furthermore, that this was an educational seminar that the Commission may deem reimbursable. In addition thereto, the Commission may retroactively approve the claim, so long as it is done at a public meeting and the minutes reflect the action taken.

Please review this matter and contact me with your opinion as to the State Board of Accounts' stance with regard to the above situation. If your view differs from mine with regard to the handling of same, kindly include a suggested procedure that we might follow.

Thank you in advance for your cooperation in this matter.

Sincerely,

CASALE & FOLEY


Louis M. Casale

LMC:mm

STAFF RECOMMENDATIONS TO FINANCE/POLICY COMMITTEE REGARDING
COMMISSION POLICY ON PER DIEM CLAIMS

- Monthly full commission meetings.
- Special full commission meetings or executive sessions of the full commission as called by the Chairman or Executive Director.
- Committee meetings on days other than full commission meeting days where a written agenda is used and the meeting is called by the Committee Chairman or Executive Director.
- Occasions where a Commission member or members represent the Commission in an official capacity where Commission business is discussed. Certification of these meetings for per diem claims shall be made by either the Chairman or Executive Director.
- Claims must be submitted within 30 days at the end of the calendar year.

(Adopted April 18, 1985)



CABLE VISION ASSOCIATES OF GARY

BOX M869 • GARY, INDIANA • 46401

PHONE 219-882-9700

Permission is hereby granted to Tele-Communication of Gary, Indiana Inc., to install cable television wires on and in the multiple housing building located at

3200 Hanley front House

Gary, Indiana for the purpose of providing cable television service to the tenants residing at this address. Tele-Communication of Gary, Indiana Inc., will perform the installation to the building in a neat and professional manner, complying with any and all applicable codes for installation of cable television services. No installation will be effected without the granted permission by the building owner being received by the Tele-Communication of Gary, Indiana Inc. The signature affixed below shall be considered granted permission commencing on the below recorded date.

DATE

6/20/85

For Little Calumet River Basin Development
Commission By [Signature]

BUILDING OWNER

PHONE

TOTAL# OF UNITS

William J. Rhodes
TCI REPRESENTATIVE